

SEOC Meeting Minutes

MEETING TITLE: Bi-weekly Meeting

DATE: June 16, 2008

TIME: 6:00-7:00pm

PLACE: Pelican's

ATTENDEES:

Isaac Rutel
Bruce Vigon
Teresa Mohler
Bob Davis

Call to order – Isaac 6pm

PREVIOUS MINUTES: not presented or voted.

OLD BUSINESS:

1. **Green Appetizers** – move the book discussion to the coffee house discussion in August. Next Green Appetizer is Monday 6/23 @6p – Pelican's in bar area (social only); Bob needs to confirm appetizer deal options with Pelican's.
2. **Pot Luck** lunch is 7/12 – contacted Homestead school and they are happy to host us. Because we have some similar goals they agreed to waive the normal fee. Discussed some type of token gift – SEOC family membership – as a thank you for the free tour. The tour starts at 10am – plan to carpool from Bob's so dishes can be dropped off beforehand. Tour lasts for ~2 hours. Need address and driving directions for both the homestead school and Bob's house.
3. **Alternative Energy Forum** – Confirmed Panelists: Shaun Garza (lobbyist), Mike Bergee (wind energy expert), Shauna Strube (Sust. OKC), Mike Sharif (OGE strategic planner), Jim Spangle (OGE Special Projects Engr.), Mark Siebold (city planner). Not confirmed – politician. We have the library room, date/time (9/6, 10am) and coordination done. There needs to be advertising materials and an advertising campaign put together -- Isaac to coordinate with Lindsey on advertising.
4. **Insurance** – Isaac checked on the policy options and coverage. Turns out the coverage is not associated with being a chapter per se, rather with the amount of revenue. Need to determine the coverage limits and what activities are covered. Would it work with OSN as primary with chapter affiliations – do chapters need 501(c)3 status for this arrangement to work? Coordinate with OSN at the next board meeting in two weeks.
5. **Community Garden/Orchard** – further action. Really separate projects – garden in association with community association; orchard (with farming test bed) actually under SEOC. Need project plan to identify requirements and sustainability benefits.
6. **Choctaw Farmer's Market** – Will get a table for SEOC for the season. We will need to rotate attendance to cover the table each week. Additional print copies of brochure (has been updated) and alternative energy flyer are needed – Bruce to run more copies and provide to Teresa. Could also put together Green Appetizers and Pot Luck one pagers. A table banner with the SEOC logo also would be helpful. Teresa will prepare the former, Isaac the latter. Bruce will investigate banner printing. Coverage dates: June 21st Teresa; June 28th Bruce; 7/5 Bob; 7/19 Isaac. May not cover the 12th of July.

SEOC Meeting Minutes

7. **Aerospace Materials Recycling** -- Investigate a commercial aircraft maintenance/repair/overhaul organization as a source/opportunity for skills training/recycled construction material for wind energy systems. No update this time.

TREASURER'S REPORT: Feedback from OSN suggests each chapter would be a separate 501(c)3 and then the chapters would request affiliation with OSN. Thought there would be considerable work to set that up. We determined that it was not worth it and decided to open separate account as a normal small business organization. Teresa will check with Bank of Oklahoma on details and coordinate with Isaac and Bruce to set up the initial account.

NEW BUSINESS:

1. Need to further investigate the state requirements/relief associated with volunteer organizations – working this.

ACTION ITEMS/POCs/DUE DATES:

1. Confirm with if Pelican's will cut us a deal on an appetizer combo for Green Appetizers/Davis/6-30.
2. Address and driving directions for both the homestead school and Bob's house/Davis to Rutel/6-30.
3. Coordinate with Lindsey on advertising for Alt. Energy Forum/Rutel/7-16.
4. Make decision on insurance policy and arrange to work with or independently of OSN/Rutel/6-30.
5. Set date/time for establishing new bank account/Mohler/6-24.
6. Prep community garden/orchard project plan/?/?
7. Print/prepare materials for farmer's market/Vigon & Mohler/6-20.

NEXT MEETING: 7/12/2008, 1:00 pm, Bob's (after tour and pot luck)